

**Minutes of the Reseda Neighborhood Council - General Meeting
Monday December 15, 2008, 2008
Canoas Banquet Hall
18136 Sherman Way, Reseda, CA 91335**

1. **Call to Order** -Chairman, Peter Hankwitz, called meeting to order at 7:05 p.m.
2. **Pledge of Allegiance** - There was no flag present for the Pledge of Allegiance.
3. **Roll Call** - Present at the meeting were Peter Hankwitz, Faye Nia, Cary Iaccino, Lee Smith, Anna Measles, Magdy Abdalla, Garth Carlson, D. J. Frank, Maria Hernandez, Jim Luis, Timothy Mulholland, Phil Merlin.
 - A. Absent were David Alvarez, Kimberly Hill, and Ann Kinzle.
 - B. There were 12 in attendance and 3 absent. Quorum present.
4. **Introduction of City Employees and other visitors.**

Jose Martinez, Field Deputy - Councilman Zine's Office.
Jay Virata – CRA
Sandra Gonzalez - CRA
5. **Review and Approval of RNC Minutes from:** General Meetings November 3, 2008, November 17, 2008, December 1, 2008 and Executive Meeting December 11, 2008.

Executive Meeting December 11, 2008 Minutes were approved unanimously.
December 1, 2008 Minutes were approved with 10 yeas, 2 abstentions.
November 3, 2008 and November 17, 2008 Minutes were tabled until the next General Meeting.
6. **Public Comment and Announcements** (Speaker Cards are requested.)

Rachel Orland - Relay for Life, the American Cancer Society Event takes place on May 30-31, 2009.
7. **RNC Officers – Action / General Reports**
 - (a) Peter Hankwitz, Chair:
 - i. General Report and Yearly Report and 2009 Reseda Neighborhood Council Goals.

The Yearly Report was read by Peter Hankwitz.
 - ii. Summary of Council District 3 Neighborhood Council President's meeting on December 3, 2008 with Councilman Dennis P. Zine.

A Neighborhood Council President's Meeting Summary, was read by Peter Hankwitz.
 - (b) Faye Nia, Vice Chair: General Report
 - Stated it was a pleasure to serve on RNC Board for the past year.
 - Stated she will be leaving the country, and will be back mid January 2009.
 - (c) Lee Smith, Treasurer: General report, plus Finance Committee Report.
 - i. Total Available funds.
 1. General Account \$107,757.52
 2. RNC Petty Cash - \$759.66

3. RNC Stored Value Care - \$1,047.29
 4. Total \$109,564.47
 5. Currently \$60,315.47 for projects leaving an available balance of \$49,249.00.
- ii. The Finance Committee did not meet in December.
- (d) Cary Iaccino, Secretary:
- i. General Report
 - Sated that he's excited to have one meeting off in January in order to get caught up, and re-organize.
 - ii. Website Update
 - The RNC website is near completion.
8. **Reseda Project Area Development Update:** Stephen Anderson, Real Estate Development Agent to the CRA
Stephen Anderson -
- RNC closed escrow on an office building at 18210 Sherman Way.
 - CRA is interested in committing to 7238 Canby Senior Housing Development.
 - CRA is interested in the Sherman Way and Wilbur Meta Housing Family Housing Project at 18900 Sherman Way.
 - CRA is working with CIM on the Reseda Theatre with a projected 2010 opening.
9. **Mayors Budget Survey:** Barry Stone, DONE Project Coordinator
- Mayor's Budget Surveys were distributed to all Board Members and Stakeholders to complete during the meeting.
 - The new deadline for completion of surveys is January 1, 2009.
10. **Reminder of Board Members Ethics and Open Government Training:** Barry Stone, DONE representative.
- Board Members have one year after appointment date to complete Ethics Training.
 - There are currently 4 Board Members who have completed this training.
 - Training is available on line at lacityneighborhoods.com
11. **RNC Committees – Action / General Reports**
- (a) Outreach / Public Relations Committee (Garth Carlson, Chair):
- i. General Report
 - No Outreach Meeting in December due to lack of quorum.
 - 6000 English and 1500 Spanish newsletters were printed.
 - RNC will be distributing 6300 newsletter and 1500 Spanish newsletters in January 2009.
 - 193 individuals, businesses, schools, churches and other organizations are distributed to currently.

- Of the 6000 newsletters printed in December approximately 1000 are delivered house to house by various individuals.
- There are 170 locations where the English and Spanish newsletters are distributed.
- 100 clear plastic display stands have been distributed to various locations.
- Over next month or two 50 - 70 more display stands will be added.
- 125 individuals receive an email copy of the newsletter.
- 1000 newsletters will be distributed after January 2009 using the new format.

(b) Graffiti Outreach Sub-Committee (Garth Carlson, Acting Chair):

i. General Report

- The Outreach Sub-Committee met on December 8, 2008.
- Guest speakers attended the meeting from the West Valley Alliance, and Office of Beautification from City of Los Angeles.
- Paint and application materials will be supplied by the city for graffiti removal.
- Adopt A Wall flyers are available.
- A possible March date for a Town Hall is being considered.
- Billboard space can be obtained reasonably to advertise the Town Hall.
- The public is encouraged to contact RNC to sign up for graffiti removal.

12. Unfinished Business

Phil Merlin

- Project suggestions were requested for Big Sunday event.
- The Big Sunday event was requested to be put on the agenda for the January 2009 meeting

13. New Business

(a) One Generation Outreach Booth at the Holiday celebration. Discussion and possible motion to spend \$100. – Garth Carlson

Item 13 (a): Date had passed and item was removed.

(b) Changing wording on Agendas from “Community Service” to “Public Service”.

Jim Luis

- A short statement why changing the wording on agendas and correspondence from “Community Service” to “Public Service” should be done.

(c) Report on items that have been in the “allocation” column of RNC budget for an extended period of time. Open discussion on length of time that funds should be unspent. – Magdy Abdalla

- Item 13(c) was tabled until next meeting
- The Finance Committee Meeting January 20, 2009 will discuss the item.

14. New Agenda Items for the next General Meeting of the RNC Board

No Items for placement.

15. General Announcements and Upcoming Events

- (a) The RNC will be having only one meeting in January on Tuesday, January 20, 2009 at the Canoas Banquet Hall, 18136 Sherman Way, Reseda. (January 19th is the Martin Luther King Holiday)
- (b) Police Department will provide Neighborhood Councils with \$1000 for the successful recruitment of new Police Department officers.
- (c) The City of Los Angeles has a \$1000 reward for any citizen whose assistance leads to the arrest and conviction of graffiti vandals.
- (d) Phil Merlin – Flyers posted in any areas wherever there is reoccurring graffiti was suggested.
- (e) Phil Merlin - Anyone with new project ideas for Reseda should contact RNC.

16. Adjournment - Meeting adjourned at 8:55 p.m.

Minutes respectfully submitted by Maggie Shumaker