

**Minutes of the Reseda Neighborhood Council - Board Meeting**  
**Monday December 1, 2008**  
**Reseda Neighborhood Council Office**  
**18341 Sherman Way Suite 102, Reseda, CA 91335**

1. **Call to Order** - Chairman, Peter Hankwitz, called meeting to order at 7:01 p.m.
2. **Pledge of Allegiance** was led by D. J. Frank
3. **Roll Call**
  - A. Roll Call - Present at the meeting were Peter Hankwitz, Cary Iaccino, Lee Smith, Anna Measles, Magdy Abdalla, Garth Carlson, D. J. Frank, Maria Hernandez, Kimberly Hill, Ann Kinzle, Jim Luis, Phil Merlin
  - B. Absent were Faye Nia, David Alvarez, and Timothy Mulholland
  - C. There were 12 in attendance and 3 absent. Quorum present
4. **Introduction of City Employees and other visitors**  
Barry Stone, Project Coordinator - DONE
5. **Review and Approval of RNC Minutes from:** General Meetings November 3, 2008, November 17, 2008, and Executive Meeting November 27, 2008  
Executive Meeting November 27, 2008 posted in error.  
General Meetings November 3, 2008 and November 17, 2008 tabled until next meeting.
6. **Public Comment and Announcements** (Speaker Cards are requested.)  
Charles Sullivan - Spoke regarding problem with graffiti.
7. **RNC Officers – Action / General Reports**
  - (a) Peter Hankwitz, Chair: General Report -
    - Council Dennis Zine has introduced a motion regarding rebuilding the Reseda Pool. The motion is to be heard on the public agenda of the Rec and Parks Ageing Community on December 3, 2008.
    - RNC may want to consider creating a Community Advisory Committee to inform Councilman Zine’s office regarding the design and features of the pool.
    - Met with other Presidents and Chairpersons of other Neighborhood Councils within Councilman Zine’s District. Discussion indicated it may take up to five years to complete the pool.
    - Ideas and issues of the pool were requested by email.
    - Continue to think about putting together an ad hoc Big Sunday Committee
  - (b) Faye Nia, Vice Chair: General Report - Absent
  - (c) Lee Smith, Treasurer: General report, plus Finance Committee Report
    - i. General Report
      1. General Account - \$108,921.51
      2. RNC petty cash - \$759.66

3. RNC Stored Value Care - \$1,047.29
  4. Total \$110,728.46
  5. Currently \$52,251.57 for projects leaving an available balance of \$58,476.89
- ii. Finance Committee approved three requests: \$1,500.00 for Newsletter paper; \$500.00 Reseda Elementary Music Program; \$650.00 for a third party emailing of RNC newsletters.
  - iii. Agenda for Finance Committee needs to be received by Wednesday December 10, 2008.
- (d) Cary Iaccino, Secretary:
- i. General Report
    - Remodeling the RNC office may be forthcoming.
  - ii. Future agenda procedure change for committee report and motion inclusion.
    - In order to include a committee report on the general meeting agenda, send an email no later than the Wednesday before the meeting.
  - iii. Website update
    - A list of all members of the various committees was submitted to the website, as well as a basic per view for each committee.
    - A request was made from the chairperson of the committees for more information for the website.
    - The website home page is complete, Committee pages have a basic outline, and the calendar is up.
    - The hope is to present the public with the new format of the website for Christmas

8. **RNC Committees – Action / General Reports**

(a) Outreach / Public Relations Committee (Garth Carlson, Chair): General Report

- Outreach/Public Relations Committee meeting no quorum was present.
- English newsletters are folded and distributed. 500 Spanish newsletters have been printed.
- Youth Group from the As You Are Church have volunteered to deliver newsletters to 30 locations from Lindley to Tampa on Sherman Way.
- New locations in Reseda are needed to deliver the newsletters.
- Current circulation of newsletters is 6,000 English and 1,300 Spanish.

- 84 newsletter display stands have been placed in various locations.
- Labels are to be printed to put on newsletter stands which say “sold out call or email number to get a re-supply.”
- Each committee needs to write up a flyer to put in the newsletter.

(b) Graffiti Outreach Sub-Committee (Garth Carlson, Acting Chair): General Report

- Graffiti Outreach Sub-Committee meeting was very productive.
- Areas in Reseda were identified with graffiti.
- Reseda has been divided into 25 grid sections. Someone from each section is needed to report graffiti in that section.
- Next Graffiti meeting will be December 8, 2008 at 7:00 in the RNC office. A speaker from the City Office of Beautification will be present.

(c) Youth Advocacy Committee (Garth Carlson, Acting Chair): General Report.

- Due to changes in schedules at schools there has not been a lot of representation.
- Youth Advocacy Committee November meeting had a quorum. No meeting in December due to schools being closed.
- Next Youth Advocacy Committee meeting will be in January.

(d) Economic Development Committee (Ann Kinzle, Chair): General Report.

- A meeting is scheduled with Councilman Dennis Zine on December 22, 2008.
- A report will be presented in January.

**9. Unfinished Business - None**

**10. New Business**

(a) Discussion and possible action regarding the lease renewal for the Reseda Neighborhood Council office. Include rental amount, manner of rental payment, and board member authorized/responsible for this expenditure in discussion.

Motion by Garth Carlson, second by Jim Luis, “The Reseda Neighborhood Council approves the renewal of the yearly lease for the RNC office so long as it does not exceed the \$9,000.00 yearly allocation in the current RNC budget.” Motion approved by unanimous vote.

(b) Discussion of Turkey shortage at the One Generation center and possible RNC assistance.

Item 10 (b) was tabled until next meeting.

(c) Chairs for each committee please turn in a brief account of accomplishments for the year. They are due to the RNC Chair on Monday, December 8, 2008.

- Peter Hankwitz will be issuing the Chair's Report for the year on December 15, 2008.
- A brief account of accomplishments for the year needs to be submitted from each Committee by email directly to Peter Hankwitz.

**11. New Agenda Items for the next General Meeting.**

Jim Luis

- Agenda item request: Holiday decorations need to have LED lights added underneath that say Reseda.
- General note: The words "public service" should be used in place of "community service."

Peter Hankwitz

- Remanded the above issues to the Outreach Committee.

Magdy Abdalla

- Agenda item request: Report (from the Treasurer) on everything that has been allocated for the year.

**12. General Announcements and Upcoming Events**

- Peter Hankwitz - The Reseda Neighborhood Council will be having only one meeting next month on Tuesday, January 20, 2009 at the Canoas Banquet Hall, 18136 Sherman Way, Reseda, CA 91335.
- Peter Hankwitz received a letter regarding the Los Angeles Police Department creating an opportunity for Neighborhood Councils to receive \$1,000.00 to help recruit new LAPD Officers. Flyers are available.
- Peter Hankwitz - \$1,000.00 reward is offered for any individual providing information to the police that results in the apprehension and conviction of vandalism suspects.
- Phil Merlin - Added that posters regarding graffiti reward are available at Councilman Zine's office to put up in an area to deter graffiti.
- Phil Merlin - YMCA has a Christmas tree lot near the YMCA on Vanowen. The lots are 100% staffed by volunteers so all profits go to the YMCA; people are strongly encouraged to purchase trees there.
- Peter Hankwitz - Clarified that the RNC is not encouraging the purchase of Christmas trees at the YMCA lot. Mr. Merlin agreed and confirmed it was a personal suggestion.
- Garth Carlson - Mistletoe is also available at the YMCA lot.
- Jim Luis - A fund is being put together to buy a new camper for a Reseda resident living in a camper.

**13. Adjournment** at 8:08 p.m.

Minutes respectfully submitted by Maggie Shumaker