

Minutes of the Reseda Neighborhood Council - General Meeting
Monday, May 18, 2009
American Legion Hall
7338 Canby Avenue, Reseda, CA 91335

1. **Call to Order** Chairman, Peter Hankwitz, called meeting to order at 7:00 p.m.
2. **Pledge of Allegiance** was led by Jose Martinez
3. **Roll Call** Present at the meeting were Peter Hankwitz, Faye Nia, Cary Iaccino, Lee Smith, Anna Measles, Garth Carlson, D.J. Frank, Jim Luis, Jerry Hill, Ann Kinzle, Vahan Chaparyan, Noelle Guzman and Timothy Mulholland (arrived at 7:15 p.m.)
 - A. Absent were Phil Merlin and Magdy Abdalla
 - B. There were 13 in attendance and 2 absent. Quorum present.

4. **Introduction of City Employees and other visitors**

Jose Martinez - Field Deputy - Councilman Zine's Office

- Neighborhood meeting May 19, 2009 regarding Blood Bank located on Van Owen and Tampa to discuss issues regarding problems of street people's activities in the area.
- Graffiti sting operation meeting with business owners regarding working with the RNC Graffiti Committee.

Barry Stone - Project Coordinator - DONE

- Valley LAPD is having a CPAB summit
- Spoke regarding Valley Regional Congress

5. **Public Comment and Announcements**

Simone Taylor - Government and Neighborhood Liaison - Los Angeles DWP

- Phase 3 which begins on June 1, 2009.
- Watering is allowed on Mondays and Thursday before 9:00 a.m. or after 5:00 p.m.
- Hand watering is okay seven days a week but not during 9:00 a.m. - 5:00 p.m.
- There will be a reduction in water allotment of 15% as of June 1, 2009
- Tier One Allotment is based on three criteria - lot size, temperature zone by zip code, number of people in household. Was 100% prior to June 1, 2009. After June 1, 2009 15 percent less. If exceed 85 million units of water go into tier one charges, which is more than double.

Jim Luis -

- Read article regarding Parliamentary Procedures - Section 1(2) Presentation of Communication - the word demand can be used in a request for a motion.

David Lavin

- Introduced himself - He works with Apple One, Manages the Sylmar Council Office part time. He would like to assist RNC in letter writing, agenda drafting, message checking, file, organize, and computer filing.

6. **Reseda Neighborhood Council Board Seat Election:** We are currently accepting applications to fill one vacant Board Seat. Any qualified Stakeholder may apply, and there may be a vote for one of the seats (if necessary) held at the General Meeting tonight, May 18, 2009, should more than one eligible Stakeholder choose to run for the open seat. All Stakeholders in attendance at tonight's meeting may vote.

There were two candidates - Noelle Guzman and Amir Tarighat

7. **Swearing in and Seating of New Board Member.**

Noelle Guzman was sworn in and seated as a new Board Member

8. **Motion to adopt Simplified Rules of Order (Motion by Cary Iaccino, seconded by Jim Luis):** "The RNC shall adopt *Rosenberg's Rules of Order* for its meeting procedures." {Tabled from April 20, 2009 General Meeting, Item 15 (a)}

Peter Hankwitz read Section 10 of Roberts Rules of Order in its entirety.

Motion by Ann Kinzle second by Peter Hankwitz to Table Motion until June 1, 2008

Motion carried with 8 yeas, 5 nays

9. **Board Administrative Matters**

Motion by Cary Iaccino second by Ann Kinzle To conclude May 18, 2009 Meeting at 9:00 p.m.

Motion failed by unanimous vote

Motion by Jim Luis second by Ann Kinzle To adjourn future General Meetings of the RNC Neighborhood Council by no later than 9:30 p.m.

Motion carried with 8 yeas, 4 nays, 1 abstention

10. **Review and Approval of RNC Minutes from:** General Meetings April 6, 2009, April 20, 2009 and May 4, 2009

Heard after Item #13(a)

Motion by Cary Iaccino second by Garth Carlson To approved General Meetings from April 6, 2009, April 20, 2009 and May 4, 2009.

Motion carried by 7 yeas, 1 nay, 5 abstentions

11. **Aliso Creek and Los Angeles River Project Introduction.** Presentation by Tori Kjer and Irma Munoz. This project is in the planning stages and will introduce over 1 mile of walking, biking and new landscaping along the flood control channels in Reseda.

Heard after Item #12

Motion by Cary Iaccino second by Garth Carlson The RNC shall cooperate in developing this important project for Reseda. The RNC shall also participate in planning and outreach at the Committee and Board levels.

Motion carried by unanimous vote

12. **Discussion and Possible Action:** Councilman Zine has requested that the RNC Board discuss and make a recommendation regarding DWP installed lights in the alleyway of the 6500 block of Yarmouth and the 17800 block of Lull St. – Topic presented by Councilman Zine staff member Jose Martinez.

Heard after Item #9

Motion by Cary Iaccino second by Vahan Chaparyan The RNC recommends that Councilman Zine's office expedites the process of shielding the DWP lights in the alley at Lull and Yarmouth with the Councilman's office reporting back to the Board at the next RNC meeting.

Motion carried by 12 yeas, 1 nay.

13. RNC Officers – Action / General Reports

(a) Peter Hankwitz, Chair:

- i. Reading of official correspondence into the record.

Peter Hankwitz read into the record a letter written by himself to Mr. James Luis, Reseda Neighborhood Council Board Member dated May 7, 2009 regarding West Valley Alliance.

- ii. Question and Answer: Members of the RNC Board and the public are invited to ask questions of the RNC Chair and Vice Chair on a variety of topics related to the RNC's administrative and other activities since election as Officers of the Board. {Tabled from April 6, 2009 General Meeting, Item 12 (a)(i)}.

Item 13(a)(ii) tabled until next meeting.

- iii. Peter Hankwitz stated he made a mistake when approving the Agenda pages 2, 3 have the header that that says Monday April 20, 2009, should have read May 18, 2009.
- iv. Jose Martinez delivered on May 18, 2009 the written answers to the seven questions presented to Councilman Zine from RNC Board. The reason it is not read is they are out of context as no copy of the letter request was submitted so it won't make any sense.

It will be read at the next meeting.

(b) Faye Nia, Vice-Chair: General Report - None

(c) Lee Smith, Treasurer: Treasury Report and Finance Committee General Report

General Report

- i. Total Available funds.
 1. General Account \$88,895.81
 2. RNC Petty Cash - \$421.34
 3. RNC Stored Value Care - \$1,047.29
 4. Total \$90,364.44
 5. Currently \$26,206.71 for projects leaving an available balance of \$64,157.73
- ii. Committee approved four funding requests: Allocated up \$900.00 to purchase paper for RNC newsletter and flyers; allocate up to \$400.00 to purchase plastic newsstands and associated plastic

supplies; allocate up to \$500.00 to purchase art supplies for Reseda and Cleveland High Schools, \$250.00 each; Emergency Disaster Committee to allocate up to \$1000.00 to purchase Neighborhood Watch signs.

i. **RECOMMENDATION:** Approval of 2009/2010 RNC Budget.

Motion by Lee Smith second by Peter Hankwitz The RNC adopts both budgets with the caveat that the Board adopts whichever budget figure is ultimately higher. If another budget amount is issued by DONE then the RNC shall adjust its budget using the percentages used on the \$45,000 proposed budget.

Motion carried by unanimous vote

(d) Cary Iaccino, Secretary: General Report - None

- i. Assistant Secretary (paid or volunteer) - Discussion and possible action, as per RNC Bylaws, Article VI, Section 4(D): "The Board of Directors shall appoint an Assistant Secretary who shall assist the Secretary with all duties and act in his or her absence." {Tabled Item 10(d)(i) From March 16, 2009 }

Item 13(d)(i) tabled until next meeting

14. RNC Committees – Action / General Reports

(a) Planning and Zoning Committee (DJ Frank, Chair):

- i. General Report - None
- ii. **RECOMMENDATION:** Disapproval of Zone Change as submitted. {Request for Zone Change 6724 Amigo. Request for a zone change from R-1 and [Q]RA-1-CDO to (Q)RD1.5 and [Q]RAS4-1. Case # CPC-2008-4730-ZC-SPR * }

Motion by D. J. Frank second by Ann Kinzle that The RNC disapprove of the Zone Change as submitted.

Motion carried with 10 yeas, 1 nay, 2 abstentions

(b) Liaison Committee (Cary Iaccino, Chair): General Report - None

(c) Outreach / Public Relations Committee (Garth Carlson, Chair):

- i. General Report
- Committee Chairs and Board Members and stakeholders deadline for next month's newsletter is May 21, 2009.
 - Committee Dates from all Committee Chairs are requested
 - Articles for the newsletter was requested.
- ii. **RECOMMENDATION:** That the Reseda Neighborhood Council allocate up to \$4000 for Save-A-Life Sunday, pending Finance

Committee approval and Department of Neighborhood Empowerment approval. {Tabled from May 4, 2009 General Meeting}

Garth Carlson withdrew Item 14(c)(ii)

(d) Graffiti Sub-Committee (Garth Carlson, Acting Chair): General Report - None

(e) Youth Advocacy Committee (Garth Carlson, Acting Chair): General Report
Youth Advocacy Committee is putting together a Youth Program Directory for after school and weekend activities for Reseda Youth.

(f) Emergency Disaster and Community Safety Committee (Timothy Mulholland, Chair): General Report - None

15. Unfinished Business

(a) **Discussion and Possible Action** regarding grant application procedure. Valley Interfaith Council (VIC) grant funding request for \$2500. {Tabled from May 4, 2009 General Meeting}

Motion by Garth Carlson second by Jim Luis RNC shall allocate up to \$2500 against the \$5000 to the Valley Interfaith Council for their food pantry subject to Finance Committee determination of the allocation of the funds.

Motion carried by unanimous vote

16. New Business

None

17. New Agenda Items for the next General Meeting of the RNC Board

- Community Police Advisory Board held the CSUN on June 6, 2009 at 7:30 a.m. A \$500 donation is requested. Garth Carlson and Cary Iaccino are invited. Larry Bowman requested to be considered for invitation as well.
- Timothy Mulholland - requested David Levin be considered for assistant to the Secretary.
- Jim Luis - requested Roberts Rules of Order be reviewed with respect to the Minutes.

18. General Announcements and Upcoming Events

(a) Registration for the Valley Regional Congress is now open. Sign up can be done online, or there is a flyer available tonight that can be filled out and faxed in. The Congress is being held on Saturday, May 30th from 9:30 AM to 3 PM. The purpose of this event is to improve the effectiveness of Neighborhood Councils by giving them more tools to be successful.

(b) The Zero Waste Citywide Conference will be held on May 30th from 8:30 AM to 1:30 PM at the Cathedral of Our Lady of the Angels in downtown Los Angeles. If you want more information, flyers are available at tonight's RNC Meeting.

19. Adjournment at 10:00 p.m.

Minutes respectfully submitted by Maggie Shumaker