

Minutes of the Reseda Neighborhood Council - Board Meeting
Monday May 4, 2009
Reseda Neighborhood Council Office
18341 Sherman Way Suite 102, Reseda, CA 91335

1. **Call to Order** Vice Chair, Faye Nia, called meeting to order at 7:02 p.m.
2. **Pledge of Allegiance** was led by Garth Carlson
3. **Roll Call**
 - A. Roll Call - Present at the meeting were Faye Nia, Cary Iaccino, Lee Smith, Anna Measles, Garth Carlson, Phil Merlin, Ann Kinzle, Jim Luis, Magdy Abdalla, D. J. Frank, Jerry Hill, Vahan Chaparyan, Timothy Mulholland (arrived 7:15 p.m.)
 - B. Absent was Peter Hankwitz
There were 13 in attendance and 1 absent. Quorum present.
4. **Introduction of City Employees and other visitors.**

Barry Stone, DONE

 - Valley Regional Congress is May 30, 2009 from 8:00 am - 4:00 p.m. at Panorama High
 - Elections deadline is June 1, 2009 by 5:00 p.m.
 - Lottery vote on June 2, 2009 for Neighborhood Councils on which date the RNC will have elections on.
 - DONE is allowing Neighborhood Councils to submit By-laws non-electoral related changes between June and September 2009.
 - Nominations of a Board Member for great work they're doing are open up until May 9, 2009.
5. **Public Comment and Announcements (Speaker Cards are requested.)**

Magdy Abdalla spoke regarding the great job the RNC Board is doing.
6. **Review and Approval of RNC Minutes from:** General Meeting April 6, 2009 and General Meeting April 20, 2009
Item 6 Tabled until next meeting.
7. **Announcement: Reseda Neighborhood Council Board Vacancy.** We are currently accepting applications to fill a vacant Board Seat in the Residential Category. Any qualified Stakeholder may apply, and there may be a vote, if necessary, held at the General Meeting on May 18, 2009, should more than one eligible Stakeholder choose to run for the open board seat. All Stakeholders in attendance at the meetings may vote.

Faye Nia read the above announcement
8. **RNC Officers – Action / General Reports**
 - (a) Faye Nia, Acting-Chair: General Report

Faye Nia commented on the dedication and commitment of Cary Iaccino to the RNC Board.

(b) Lee Smith, Treasurer: Treasury Report and Finance Committee General Report

i. Review of upcoming Budget 2009/2010 Fiscal Year.

- Annual budgets are due to the DONE on June 1, 2009.
- Committee budget requests need to be submitted by May 11, 2009.
- Proposed reduction for the Neighborhood Council funding program was reduced 10%, making next year's total allocation \$45,000.

ii. Report

1. General Account - \$89,033.59
2. RNC petty cash - \$536.86
3. RNC Stored Value Care - \$1,047.29
4. Total \$90,617.74
5. Currently \$22,906.71 for projects leaving an available balance of \$67,711.03

iii. Total figure does include a grant of \$5000 to DIC discussed at the last meeting.

iv. There was no meeting of the Finance Committee since the last meeting.

(c) Cary Iaccino, Secretary: General Report

- An overview was given regarding agenda preparation.
- Agenda's are set by the Secretary with the Chair and Vice Chair.
- Requests are put on the agenda immediately when received.
- Any mistakes or overlooked items are to be directed to the Secretary.
- Agenda's are finalized on Wednesday night or Thursday morning.
- Agenda's are sent out Thursday night or Friday morning to be posted on Friday
- Items received from Chairs of Committees need to be sent in a word document so Recommendations can be used exactly as written.
- It is important to make sure there are no errors in the documents as the Motion cannot be rewritten by the Secretary.

- i. Assistant Secretary (paid or volunteer): Discussion and possible action, as per RNC Bylaws, Article VI, Section 4(D): “The Board of Directors shall appoint an Assistant Secretary who shall assist the Secretary with all duties and act in his or her absence.” {Tabled Item 10.(d)i. From March 16, 2009}

Tabled 8(C)(i) until next meeting.

9. RNC Committees – Action / General Reports

(a) Emergency Disaster and Community Safety Committee (Timothy Mulholland, Chair):

- i. General Report - A letter was received stating that no bin can be purchased, and nothing can be stored in a bin.
- ii. Earthquake Preparedness Kits Presentation by Rod Pierce from RVP & Associates.
Item 9(a)(ii) tabled
- iii. **RECOMMENDATION FROM COMMITTEE:** That the RNC purchase two One (1) dual fueled 15,000 watt generator in an amount of up to \$3000.00
Motion by Tim Mulholland second by Garth Carlson “The RNC purchase two One (1) dual fueled 15,000 watt generator in an amount of up to \$3000.00 subject to Finance Committee approval”
Motion by Ann Kinzle second by Phil Merlin “To table 10(a)(iii) pending clarification from DONE”
Motion carried by unanimous vote
- iv. **RECOMMENDATION FROM COMMITTEE:** That the RNC purchase the maximum amount of Neighborhood Watch Signs with mandatory city installation in an amount of up to \$1000.00.
Motion by Tim Mulholland second by Ann Kinzle that “The RNC purchase the maximum amount of Neighborhood Watch signs with mandatory city installation in an amount of up to \$1000.00 subject to Finance Committee Approval”
Motion carried with 8 yeas, 4 nays, 1 abstention
- v. **RECOMMENDATION FROM COMMITTEE:** That the RNC purchase 10 Kits from Art III and 4 cases of MRE rations as samples from two different companies
Item 9 (a)(v) tabled until further clarification
- vi. **RECOMMENDATION FROM COMMITTEE:** That the RNC purchase up to six (6) handheld portable amateur radios (ham) and one (1) mobile/base station along with all associated antennas, coax, power supplies and other necessary equipment in an amount of up to \$3000.00, in order to allow qualified personnel (CERT, LAFD, LAPD,

RED CROSS, and HAMS) emergency radio access to communication networks in the event of a disaster.

Motion by Tim Mulholland second by D. J. Frank That “The RNC purchase up to six (6) handheld portable amateur radios (ham) and one (1) mobile/base station along with all associated antennas, coax, power supplies and other necessary equipment in an amount of up to \$3000.00, in order to allow qualified personnel (CERT, LAFD, LAPD, RED CROSS, and HAMS) emergency radio access to communication networks in the event of a disaster subject to Finance Committee approval.”

Motion by Magdy Abdalla second by Phil Merlin to “Table Item 9(a)(vi) pending further clarification from City Attorney and/or DONE”

Motion carried with 12 yeas, 0 nays, 1 abstention

- vii. **RECOMMENDATION FROM COMMITTEE:** That the RNC purchase rental space from the American Legion Post 308 located @ 7338 Canby Ave. Reseda, CA 91335 for storage of emergency equipment and supplies to be used by city qualified volunteers (i.e. CERT, Red Cross, licensed amateur radio operators and city emergency employees such as LAPD/LAFD).

Item 9(a)(vii) tabled until further clarification

(b) Outreach / Public Relations Committee (Garth Carlson, Chair):

i. General Report

- Newsletter has been sent to the printer and the translator.
- Wednesday May 6, 2009 newsletters need to be folded and stuffed in RNC office starting at 10:00 a.m.
- English - 6500, and Spanish 1500 are printed.
- Teachers at West Valley Occupational Center will be translating the newsletter into Armenian and Korean.

- ii. **RECOMMENDATION FROM COMMITTEE:** That the Reseda Neighborhood Council allocate up to \$4000 for Save-A-Life Sunday, pending Finance Committee approval and Department of Neighborhood Empowerment approval.

Motion by Garth Carlson second by Jim Luis “The Reseda Neighborhood Council shall allocate up to \$4000 for Save-A-Life Sunday, pending Finance Committee approval and Department of Neighborhood Empowerment approval.”

Motion by Phil Merlin second by Ann Kinzle to “Table until meeting on May 18, 2009”

Motion carried by 12 yeas, 0 nays, 1 abstention.

- iii. **RECOMMENDATION FROM COMMITTEE:** That the Reseda Neighborhood Council allocate up to \$400 to purchase additional plastic news display stands and associated plastic items subject to Finance approval.

Motion by Garth Carlson second by Jim Luis “The Reseda Neighborhood Council shall allocate up to \$400 to purchase additional plastic news display stands and associated plastic items subject to Finance Committee approval.”

Motion carried by unanimous vote.

- iv. **RECOMMENDATION FROM COMMITTEE:** That the Reseda Neighborhood Council allocate up to \$900 to purchase additional paper for the newsletters and flyers and other outreach purposes subject to Finance approval.

Motion by Garth Carlson second by Jim Luis “The Reseda Neighborhood Council shall allocate up to \$900 to purchase additional paper for the newsletter and flyers and other outreach purposes subject to Finance Committee approval.”

Motion carried by unanimous vote

(c) Graffiti Outreach Sub-Committee (Garth Carlson, Acting Chair):

i. General Report

- Graffiti Town Hall was a well organized and attended program. 110 people were in attendance.
- The Town Hall was recorded so whole program can be watched.

- ii. **RECOMMENDATION FROM COMMITTEE:** That the Reseda Neighborhood Council allocate up to \$500 to purchase art supplies for the Reseda and Cleveland High School Art Departments subject to Finance approval.

Motion by Garth Carlson second by Tim Mulholland “The Reseda Neighborhood Council shall allocate up to \$500 to purchase art supplies for the Reseda High School Art Department and the Cleveland Academy of Arts and Technology subject to Finance Committee approval.”

Motion carried with 12 yeas, 0 nays, 1 abstention

(d) Liaison Committee (Cary Iaccino, Chair): General Report

- Committee Meeting May 5, 2009 in the RNC office at 7:00 p.m.

- i. Los Angeles River and Aliso Creek Revitalization Project. RNC involvement in planning and outreach. Future presentations before the RNC Board.
 - The entire plan for the L.A. River project was submitted to Board Members.
 - A river project is planned to start in Reseda
 - A presentation will be presented at the next General meeting regarding the river project.

10. Unfinished Business

- (a) **Discussion and Possible Action:** Proposed ELECTION RELATED Amendments to the RNC Bylaws (as suggested by DONE in cooperation with the City Clerk’s Office).
 Motion by Cary Iaccino second by Jim Luis Reseda Neighborhood Council approves submitting the proposed 2010 Neighborhood Council Election Procedures Stipulation Language Worksheet as presented to the RNC Board at the May 4, 2009 General Meeting to the City Clerk.
 Motion carried with 12 yeas, 1 nay
- (b) **Discussion and Possible Action** regarding grant application procedure. Valley Interfaith Council (VIC) grant funding request for \$2500.
 Motion by Phil Merlin second by Ann Kinzle to table until next meeting
 Motion carried by unanimous vote

11. New Business

- (a) **Discussion and Possible Action:** YMCA Pancake Breakfast Outreach Booth \$500
 Motion by Phil Merlin second by Garth Carlson “The RNC shall allocate \$500 to YMCA for an Outreach Booth at their Pancake Breakfast Event.”
 Motion carried by 12 yeas, 1 abstention
- (b) **Discussion and Possible Action:** Request that the Mayor and the Los Angeles City Council do not cut the DONE budget by 20%.
 Motion by Phil Merlin second by Ann Kinzle “The RNC shall issue a letter requesting the Mayor, Los Angeles City Council, and the Budget Finance Committee not cut the Department of Neighborhood Empowerment’s budget.”
 Motion carried by unanimous vote

12. New Agenda Items for the next General Meeting of the RNC Board

- Jim Luis demanded the Chairman present a discussion of the hold on payment of \$5000 to the West Valley Alliance and reconsideration at the next General Meeting with 15 minute discussion.

13. General Announcements and Upcoming Events

- Phil Merlin - Big Sunday had 70 students working cleaned up a large section of Sherman Way and parking areas behind the building

14. Adjournment at 9:45 p.m.

Minutes respectfully submitted by Maggie Shumaker