

Minutes of the Reseda Neighborhood Council - General Meeting
Monday, April 20, 2009
American Legion Hall
7338 Canby Avenue, Reseda, CA 91335

1. **Call to Order** Vice Chairman, Faye Nia, called meeting to order at 7:02 p.m.
2. **Pledge of Allegiance** was led by Phil Merlin
3. **Roll Call** Present at the meeting were Faye Nia, Cary Iaccino, Lee Smith, Anna Measles, Garth Carlson, D. J. Frank, Phil Merlin, Jim Luis, Jerry Hill, Vahan Chaparyan (elected during Item 7) and Timothy Mulholland (arrived at 8:25 p.m.)
 - A. Absent were Peter Hankwitz, Ann Kinzle, Magdy Abdalla
 - B. There were 11 in attendance and 3 absent. Quorum present.
4. **Introduction of City Employees and other visitors**

Barry Stone - DONE
Valley of Congress on May 30, 2009, 8:00 a.m. to 2:00 p.m. Panorama City High School

Brian Pendleton - Project Manager with Community Redevelopment

Howard Mayo - Instructor of DSL at East L.A. College and Glendale Community College - doing research in Political Science.
5. **Public Comment and Announcements**

Larry Bowman - Veteran and Member of American Legion Post.
Spoke with displeasure regarding the proposed budget line item emergency preparedness for \$3000, and that the Chairman of the Board removed items from the agenda.

Cary Iaccino responded that the information for the agenda did not come in a timely manner in order to be included on this agenda.
6. **Review and Approval of RNC Minutes from:** General Meeting March 16, 2009 and General Meeting April 6, 2009

Motion by Phil Merlin second by Garth Carlson to “Approve the General Meeting March 16, 2009 Minutes.” Approved by unanimous vote
Minutes for April 6, 2009 were tabled until next meeting.
7. **Reseda Neighborhood Council Board Seat Election:** We are currently accepting applications to fill two vacant Board Seats. Any qualified Stakeholder may apply, and there may be a vote for one of the seats (if necessary) held at the General Meeting tonight, April 20, 2009, should more than one eligible Stakeholder choose to run for the open seat. All Stakeholders in attendance at the meeting may vote. The other open Board Seat will be filled at the General Meeting on May 18, 2009.

Michael Cohen and Vahan Chaparyan ran for the seat. After a counted tie vote, a recount yielded Mr. Chaparyan as the winner.
8. **Swearing in and Seating of New Board Member.**

Vahan Chaparyan was sworn in for the seat on the Board

9. **Community Redevelopment Agency Reseda Update.** Presentation by Project Manager, Brian Pendleton.
Update on Reseda Theatre was given by Brian Pendleton
10. **Valley Interfaith Council (VIC) grant funding request for \$2500. Discussion and Possible Action:** VIC presentation by Linda Abrams. VIC is a food pantry coalition, which distributes thousands of meals a month.
Motion by Phil Merlin second by Garth Carlson that “The RNC shall allocate up to \$2500 (amended to \$5000) to the Valley Interfaith Council for their food pantry subject to Finance Committee determination of the allocation of the funds.”
Motion passed by 9 yeas, 1 nays and no abstentions.
Amendment to Motion by Jim Luis second by D.J. Frank that “The RNC shall allocate up to \$5000 to the VIC for their food pantry.”
Amendment to motion passed with 5 yeas, 4 nays, 1 abstention
11. **Education and Career Center, (West Valley Campus) Presentation.** Assistant Principal of Operations Luis A. Lopez presenting information on available classes including green technology offerings.
Presentation on the West Valley Campus Education and Career Center was made by Luis A. Lopez
12. **Fixing Angelenos Stuck in Traffic (FAST) Presentation.** FAST information presented by Executive Director Hilary Norton. Study on ways traffic can be improved in Los Angeles in the short term.
Presentation was made by Hilary Norton.
13. **RNC Officers – Action / General Reports**
(a) Faye Nia, Acting Chair: General Report - None
(b) Lee Smith, Treasurer: Treasury Report and Finance Committee General Report
- i. Total Available funds.
 1. General Account \$89,213.56
 2. RNC Petty Cash - \$624.99
 3. RNC Stored Value Care - \$1,047.29
 4. Total \$90,885.84
 5. Currently \$21,356.71 for projects leaving an available balance of \$69,529.13
 - ii. Committee approved four funding requests:
 - Save a Life Sunday up to \$4000 pending DONE approval
 - Neighborhood Council event on May 20, 2009 up to \$100
 - Booth at the West Valley YMCA Helping Kids Day up to \$500
 - Storage Rental space to store paint and supplies for Adopt a Wall volunteers up to \$500.

iii. 2009/2010 Budget

- Is due by June 1, 2009.
- Suggested budgets for the next fiscal year was requested from each Committee Chairperson by May 4, 2009.
- A sample budget was passed out to the Board Members.

(c) Cary Iaccino, Secretary: General Report - None

- i. Assistant Secretary (paid or volunteer): Discussion and possible action, as per RNC Bylaws, Article VI, Section 4(D): “The Board of Directors shall appoint an Assistant Secretary who shall assist the Secretary with all duties and act in his or her absence.” {Tabled Item 10(d)(i). From March 16, 2009}

Item 13(c)(i) was tabled until next meeting.

14. RNC Committees – Action / General Reports

(a) Planning and Zoning Committee (DJ Frank, Chair):

- i. **RECOMMENDATION:** Approval of Project, with conditions. (These conditions would be that no antennae would be taller than the highest building feature, and that the antennae blend with the building features so as not to be eyesores.) Request: ***Request for Conditional Use Permit. 7918 Reseda Blvd. Request for C.U.P. to allow roof mounted Wireless Telecommunications Facility (WTF) consisting of 7 panel antennae. Case # ZA-2009-385-CUW ****
- ii. **RECOMMENDATION:** Approval of ABC License Request, with conditions. (These conditions would be that sales are from 9AM to Midnight, and are for off-site consumption) Request: ***Request for Conditional Use Beverage (alcohol). 18056 Saticoy – Mobil Service Station and Convenience Mart. Request to obtain type 20 license for the sale of beer and wine for off-site consumption. Case # ZA-2006-2484-CUB-CU-ZV ****

Motion by D. J. Frank that “The RNC approves of both of these recommendations made by the Planning And Zoning Committee with attendant conditions.”

Motion was approved with 6 yeas, 4 nays, 1 abstention

(b) Outreach / Public Relations Committee (Garth Carlson, Chair):

- i. General Report - Graffiti Committee will meet Monday evening April 27, 2009 at RNC office
- ii. **RECOMMENDATION:** That the Reseda Neighborhood Council shall allocate up to \$100 for Neighborhood Council Fireworks Show/Hawaiian Festival, pending Finance Committee approval.

Motion by Garth Carlson second by Jim Luis that “The RNC allocate up to \$100 for the Neighborhood Council Fireworks Show/Hawaiian Festival, pending Finance Committee approval.”

Motion carried with 8 yeas, 1 nay, 2 abstentions.

(c) Graffiti Outreach Sub-Committee (Garth Carlson, Acting Chair):

- i. General Report - Town Hall Meeting at Reseda High School was well presented. RNC has arranged with the Office of Beautification to get paint, supplies and possibly plants to cover graffiti and walls.
- ii. **RECOMMENDATION:** That the Reseda Neighborhood Council shall allocate up to \$500 to rent storage space to store paint and supplies, subject to Finance Committee Approval.

Motion by Garth Carlson second by Jim Luis that “The RNC shall allocate up to \$500 to rent storage space to store paint supplies subject to Finance Committee Approval.”

Motion carried with 9 yeas, 1 nay, 1 abstention

(d) Youth Advocacy Committee (Garth Carlson, Acting Chair): General Report.

- i. Committee met April 20, 2009 at 3:30 in the RNC office.
- ii. Youth Program Directory is being prepared for the summer so parents will know all of the youth programs available in Reseda. 2100 - 2200 copies will be passed out to all the schools in Reseda.
- iii. Youth Fair in September was canceled due to lack of time and manpower available.

(e) Emergency Disaster and Community Safety Committee (Timothy Mulholland, Chair): General Report

- Committee is working diligently to get projects going before June 2009.
- The Committee proposed 8 Motions, which will be on the next agenda.
- All the Valley Chairpersons got together with DONE, City Attorneys, and City Representations on April 16, 2009 concerning what Neighborhood Councils can and can not buy.
- Storage bin cannot be bought.
- 20 x 40 storage space is available for rent for \$150.88 per month by the American Legion.
- Reseda Emergency Disaster Safety Committee suggestions for home, cars, pets were presented to the Board and Stakeholders

15. Unfinished Business

- (a) **Discussion and Possible Action:** Tabled Motion on Board Meeting Procedure. {Tabled Item 8 From April 6, 2009 }

Cary Iaccino withdrew his previous Motion from the April 6, 2009 General Meeting and offered a Substitute Motion which was seconded by Jim Luis that “The RNC adopt the Rosenberg Rules of Order” and also asked that “Item 15(a) be tabled until the General Meeting on May 18, 2009.” Acting Chair Faye-Nia tabled Item 15 (a) until May 18, 2009 General Meeting.

- (b) **Discussion and Possible Action:** RNC support the Motion of City Council Member Janice Hahn to revisit the issue of financial disclosure in relation to the NC Council File motions and recommend that the currently approved Form 54 be replaced with a more suitable form. {Tabled Item 14 From April 6, 2009}

Motion by Phil Merlin second by Garth Carlson that “The RNC support the motion of City Council Member Janice Hahn to revisit the issue of financial disclosure in relation to the NC Council File motions and recommend that the currently approved Form 54 be replaced with a more suitable form.”

Motion carried with 9 yeas, 1 nay, 1 abstention.

- (c) **Discussion and Possible Action:** RNC request to the Mayor that Neighborhood Council’s funding remains intact. {Tabled Item 15 From April 6, 2009}

Motion by Phil Merlin second by Jim Luis that “The RNC request to Mayor Villaraigosa that Neighborhood Council’s funding remains intact.”

Motion carried by 10 yeas, 0 nays, 1 abstention

- (d) **Big Sunday (May 2-3, 2009):** We are seeking ideas and volunteers, and/or any comments. *What can the RNC do to make sure Reseda receives its share and accomplishes various goals?* For more information or to volunteer, contact Phil Merlin, pmerlin@resedacouncil.org.

Volunteers are needed to work on Big Sunday Event on May 2-3, 2009. Log onto bigsunday.org and click on the link do you want to volunteer. Project number is 194.

16. New Business

- (a) **Discussion and Possible Action:** Organizing Committee of the Valley Regional Congress of Neighborhood Councils is requesting funding for up to \$1500.

Motion by Phil Merlin second by Anna Measles that “The RNC shall allocate initially up to \$500 for the Valley Regional Congress.”

Motion carried with 8 yeas, 0 nays, 3 abstentions

- (b) **Discussion and Possible Action:** Proposed ELECTION RELATED Amendments to the RNC Bylaws (as suggested by DONE in cooperation with the City Clerk’s Office).

Barry Stone The stipulation page needs to be approved by the Board.

Faye Nia - Peter Hankwitz and Faye Nia marked the boxes that RNC proposed to send back to the City regarding the stipulation proposed by DONE by May 15, 2009. The Chairman signed the proposal and sent it to the City. It will be on the agenda for the next meeting for the Board to review and discuss.

- (c) **Discussion and Possible Action:** Reseda High School Event Fee for up to \$450. Cost is for janitorial services and opening/closing of facility for the Graffiti Town Hall Forum.

Motion by Garth Carlson second by Jim Luis that “The RNC shall allocate up to \$450 to pay Reseda High School for the Graffiti Town Hall event.”

Motion carried with 8 yeas, 0 nays, 3 abstentions

17. New Agenda Items for the next General Meeting of the RNC Board

- Emergency Disaster to be included
- Election issue to be included.
- Upcoming budget to be included
- All Board Members were requested to send Motions to Cary Iaccino to be put on the next agenda by the Wednesday evening prior to Agenda posting.

18. General Announcements and Upcoming Events

Michael Cohen - He attended the DWP Water Shortage Year Workshop – New tiered rates depend on property size, the zip code, and season whether prices are high or low.

19. Adjournment at 9:45

Minutes respectfully submitted by Maggie Shumaker.