

Minutes of the Reseda Neighborhood Council - Board Meeting
Monday March 2, 2009
Reseda Neighborhood Council Office
18341 Sherman Way Suite 102, Reseda, CA 91335

1. **Call to Order** Chairman Peter Hankwitz, called meeting to order at 7:05 p.m.
2. **Pledge of Allegiance** was led by Barry Stone
3. **Roll Call**
 - A. Roll Call - Present at the meeting were Peter Hankwitz, Faye Nia, Cary Iaccino, Lee Smith, Anna Measles, Garth Carlson, Phil Merlin, Ann Kinzle, Jim Luis, Magdy Abdalla, and D. J. Frank, Timothy Mulholland (arrived 7:37 p.m.)
 - B. Absent was David Alvarez

There were 12 in attendance and 1 absent. Quorum present.
4. **Introduction of City Employees and other visitors**

Barry Stone - Field Rep for DONE
5. **Review and Approval of RNC Minutes from: General Meeting February 17, 2009**

Motion by Jim Luis second by Garth Carlson to approve General Meeting February 17, 2009.

Motion approved by unanimous vote.
6. **Public Comment and Announcements.**

Pearl Taylor - Jewish Pre Loan Association -

 - Micro Lending Agency
 - Interest Free Loans for 30 different programs.
 - Borrowers must have co-signers.

Rebecca Wood - Harris & Co.

 - Consulting Firm to Bureau of Sanitation for City of Los Angeles.
 - Flood Management Project - Program through FEMA allows residents, business owners, taxpayers in City of Los Angeles to receive discounted flood insurance rate through FEMA.
 - Alternative Technologies Project - Bureau of Sanitation project in cooperation with the Solid Waste Integrated Resources Plan. Goal is to replace alternative technology facility within city limits by 2012 to help reduce amount of trash that goes to landfill and turn it into reusable fuel, electrify, compost/mulch, and increase amount of trash that can be reused.
 - Bureau of Sanitation website - Contact Solid Resources Programs for more information

7. **Reseda Neighborhood Council Board Vacancy:** We are currently accepting applications to fill one vacant Board seat. Any qualified Stakeholder may apply, and there may be a vote (if necessary) held at the General Meeting on March 2, 2009, should more than one eligible Stakeholder choose to run for the open seat. All Stakeholders in attendance at the meeting may vote.

Five applications for vacant board seat were submitted: Christian Bishop, David Buston, Linda Hine, who did not attend the meeting. Michael Cohen and Jerry Hill were present at the meeting.

Michael Cohen and Jerry Hill spoke for 5 minutes and answered questions as candidates.

The two candidates were asked to step outside during the voting process

Jerry Hill won the election with 12 votes. Michael Cohen received 1 vote.

Item 7 was heard after Item 12(c)(ii) at 8:30 p.m. in order to give time for other possible candidates to arrive.

8. **Swearing in and Seating of New Board Member.**

Jerry Hill, newly elected Board Member, was sworn in and seating on the RNC Board. Item 8 was heard after Item 7.

9. **Reseda Neighborhood Council Board Vacancy:** Kimberly Hill has tendered her resignation from the RNC as of March 1, 2009. We are currently accepting applications to fill this vacant Board Seat. Any qualified Stakeholder may apply, and there may be a vote (if necessary) held at the General Meeting on April 20, 2009, should more than one eligible Stakeholder choose to run for the open Board Seat. All Stakeholders in attendance at the meeting may vote.

Peter Hankwitz announced that RNC Board Vacancy by Kimberly Hill after Item 12(c)(ii) was heard.

10. **Planning Survey Los Angeles Presentation: Christine From and Richard Hilton from the Planning Department Office of Historic Resources presenting.**

- Designed to gain background information of all historic resources throughout Los Angeles.
- Field work - go out with archivist and trained researchers and document cultural and architectural buildings throughout Los Angeles.
- Data will be transferred to zoning database that anyone can access.
- 5-year project. First year was to determine methodology; second year for pilot surveys.
- Requested Neighborhood Councils establish a committee to help organize the volunteers in the community to do the research and help put this plan together.

11. RNC Officers – Action / General Reports

(a) Peter Hankwitz, Chair: General Report.

- Garth Carlson and members of the Outreach Committee and Graffiti Sub Committee were thanked for their participation.

(b) Faye Nia, Vice Chair: General Report.

- Selection Committee - Voted to add another criteria to the eligibility requirement, which was read by Faye Nia. Any person who serves as a Chairperson of any Committee, and also serves as a Board Member of the RNC Board must not be absent four consecutive meetings of the RNC Board. Such absences will result in the immediate removal of that person as Chairperson, and render that person ineligible to serve as a Chairperson of any committee for a minimum of 6 months following removal.
- Selection Committee voted to remove David Alvarez as Chairperson of Disaster and Emergency Services and Community Safety Committee.
- David Alvarez was thanked for his service to RNC as Chairmanship of Disaster and Emergency Services and Community Safety Committee.
- Selection Committee approved the nomination of Timothy Mulholland as Chairperson of the Disaster and Emergency Services and Community Safety Committee. Peter Hankwitz presented him with appointment as Chair of Committee.
- Committee Membership:
 - Planning and Zoning, D. J. Frank (Chair) Ann Kinzle, Anna Measles, William Morgan, Jim Diamond, Scott Tinsley, Jim Luis
 - Outreach and Public Relations Committee- Garth Carlson (Chair), Raul Galardo, Cary Iaccino, D. J. Frank, Magdy Abdalla.
 - Graffiti Sub Committee - Garth Carlson (Chair), Cary Iaccino, Raul Galardo, Madeline Rivera, Cary Thulmart, Terry Hill, Matthew Howard, Timothy Mulholland.
 - Disaster and Emergency Services Committee - Timothy Mulholland (Chair) Garth Carlson, Daniel Smith, and Mohamed Marhaba.
 - Finance and Grant Proposal Committee - Lee Smith (Chair), Anna Measles, Phil Merlin.
 - Neighbor and Council Liaison Committee - Cary Iaccino (Chair), D. J. Frank.
 - Senior Advocacy - Phil Merlin (Chair), Kimberly Hill, Roberta Forrest, Mario Heredia, Nadine Numore, Larry Lisonbone, Cathy Carpenter.

Youth Advocacy Committee - Garth Carlson (Chair), Valerie Brown, Sammy Dahdal, Roberta Fox, Connie Herschelman, Phil Merlin, Carol Piekar, Melanie Karabidian, Robert Weinberg.

Constitution and By-Laws Committee - Faye Nia (Chair), Anna Measles, John Welsh, D. J. Frank.

Economic Development Committee- Ann Kinzle (Chair), Jim Luis, Louise Redd, Cary Iaccino.

Grievance and Audit Committee - No membership.

(c) Cary Iaccino, Secretary: General Report

- i. Committee Laptop - Committee information has been uploaded into the laptop. Laptop will be kept in the RNC office.
- ii. Item 11(c)i.: Assistant Secretary (paid or volunteer): Discussion and possible action, as per RNC Bylaws, Article VI, Section 4(D): “ The Board of Directors shall appoint an Assistant Secretary who shall assist the Secretary with all duties and act in his or her absence.”

Duties include: Communication, setting up agendas, keep track of various minutes, speakers, organizes office, keeps computers up and running, replaced printer ink, prints up agendas for meetings, etc.

Barry Stone - DONE - Any Assistant Secretary’s hiring needs to go through Apple One who contracts with the city.

Peter Hankwitz - RNC Board is required to appoint an Assistant Secretary.

- iii. Item 11(c)i. tabled until next meeting in order to compile information as to what is needed for the position of Assistant Secretary.

12. RNC Committees – Action / General Reports

(a) Finance Committee (Lee Smith, Chair): General report

- i. Finance Committee met on February 17, 2009 to review two funding requests from Sub Graffiti Committee for \$150 for anti graffiti town hall meeting; \$1200 for one or two anti graffiti billboards. Both items were within budget and approved.
- ii. General Report
 1. General Account - \$94,710.43
 2. RNC petty cash - \$730.43
 3. RNC Stored Value Care - \$1,047.29
 4. Total \$96,488.15
 5. Currently \$49,220.15 for projects leaving an available balance of \$47,267.63

(b) Outreach / Public Relations Committee (Garth Carlson, Chair):

- i. General Report, plus Discussion and Possible Action on redefining outreach participation by Board Members.

Item 12(b)(i) was tabled until the next meeting

Newsletters - Board Members were invited to help with folding and counting newsletters.

- ii. **RECOMMENDATION AND POSSIBLE ACTION:** “That the RNC allocate \$1000 for outreach booths at various Valley Cultural Center events.”

Presentation by Don Sweeny followed by question and answer about the event.

Motion by Garth Carlson second by Ann Kinzle “The RNC shall allocate \$250 to promote Valley Cultural Events and also to have outreach booths at various Valley Cultural Center events.”

Motion passed with 10 yeas, 2 abstentions

Motion by Phil Merlin second by Jim Luis that the RNC table this Motion pending receipt of additional information from the Valley Cultural Center and further negotiation by the Chair, and refer the matter back to the Outreach Committee.

Motion failed with 7 yeas, 4 nays, 1 abstention

Item 12(c)(ii) was heard after 11(c)(iii)

(c) Graffiti Outreach Sub-Committee (Garth Carlson, Acting Chair):

- i. General Report - Town Hall April 18, 2009. Councilman Dennis Zine will be one of the speakers. Reseda Police Academy will do the Color Guard and direct parking area.
- ii. Committee voted to rent two billboards for the period of March 16, 2009 to April 15, 2009.

13. Unfinished Business

- (a) Big Sunday (May 2-3, 2009): We are seeking ideas and volunteers, and/or any comments. *What can the RNC do to make sure Reseda receives its share and accomplishes various goals?* For more information or to volunteer, contact Phil Merlin, pmerlin@resedacouncil.org.

14. New Business

- (a) Request for items for the Chair to present during Councilman Zine’s District 3 Neighborhood Council Presidents’ Meeting on March 9th

Board Members and stakeholders suggested items to present to Councilman Zine.

- (b) Special Celebration – “Happy Birthday” was sung to Magdy Abdalla

15. New Agenda Items for the next General Meeting of the RNC Board

None

16. General Announcements and Upcoming Events

- (a) The March 16th General Meeting will be held at the American Legion Hall on Canby Ave. Mark your calendars.
- (b) The City of Los Angeles Department of Transportation will relax parking restrictions within one block of all City polling place on Election Day. This initiative is in cooperation with the Los Angeles City Clerk's Election Division and the Los Angeles Police Department. The LADOT and LAPD will observe the following parking rules within one block of designated polling places:
 - i. Motorists seeking to park their vehicles will NOT be required to deposit money in parking meters.
 - ii. Time limits at the parking meters will NOT be enforced.
 - iii. Street Cleaning parking restrictions will NOT be enforced.
 - iv. Preferential parking restrictions (i.e. permit parking) will NOT be enforced.
 - v. DJ Frank - Planning & Zoning Committee March 5, 2009 at 6:00 p.m.

17. Adjournment at 9:10 p.m.

Minutes respectfully submitted by Maggie Shumaker